

Resolution 2015-273

Whereas, the Township Committee of the Township of Ocean, County of Ocean, State of New Jersey in accordance with the New Jersey Department of Community Affairs of the Division of Local Government Services Directive 92-15, hereby approves the following Corrective Action Plan prepared by the Chief Financial Officer.

Finding 2014-01: The Township's general code lists Employees that are considered exempt of various deductions or other credits from Federal and State wage and hour laws. During the audit exempt employees received compensation for overtime hours worked.

Recommendation: That the Township pay employees in accordance with the approved General Code.

Explanation and Corrective Action: The Township will update its General Code Ordinance to agree with the accepted Federal and State wage and hour law practices that are being followed.

Implementation: Immediately

Finding 2014-02: During our audit of the Township's Municipal Court, we noted that tickets assigned to an officer but not issued are outstanding for more than six months.

Recommendation: That tickets assigned to officers but not issued be kept current.

Explanation and Corrective Action: The Court Administrator is aware of this finding and will continue to request unused ticket books from the Police Department/Code Enforcement. This will allow the ticket books to be reassigned.

Implementation: Immediately

Finding 2014-03: During our audit of the Township's Finance Department, we noted the Annual Financial Statement was filed late. State statutes require submission of the Annual Financial Statement by February 10th of the following year. The 2014 Annual Financial Statement was filed on April 9, 2015.

Recommendation: That the Township timely file its Annual Financial Statement.

Corrective Action Plan: The finance department will make every effort to file the Annual Financial Statement before February 10th.

Implementation: Immediately

CERTIFICATION

I, Diane B. Ambrosio, Municipal Clerk of the Township of Ocean, County of Ocean, State of New Jersey, do hereby certify that the foregoing Resolution was duly adopted by the Governing Body at a Regular Meeting held on the 13th day of August 2015.

Diane B. Ambrosio, RMC Ocean Township